



**OPENNESS AND TRANSPARENCY REGULATIONS 2014**

**RECORD OF OFFICER DECISION TAKEN UNDER DELEGATED POWERS**

TITLE OF OFFICER TAKING DECISION	Deputy Town Clerk
NATURE OF DECISION	Renew licence with Vintage Birdcage Cakery for use of gate to allow access from Kingsgate Park .
DATE ON WHICH DECISION TAKEN	10 <sup>th</sup> March 2023
REASONS FOR DECISION	Annual agreement reviewed each year
DETAILS OF ANY ALTERNATIVE OPTIONS CONSIDERED AND REJECTED	No alternative
DETAILS OF ANY REPORT (INCLUDING BACKGROUND PAPERS) CONSIDERED IN REACHING THE DECISION.  [NOTE: ANY RELEVANT DOCUMENTATION NOT DISCLOSING CONFIDENTIAL INFORMATION SHOULD BE ATTACHED TO THE DECISION NOTICE.]	Reported to Finance & Governance Committee meeting on 28 March 2023.